



## Who are we?

The Health and Wellbeing Board is a joint board of the Council and CCG which provides the strategic leadership for the health and social care in the city. Meetings are open to the public and everyone is welcome.

## Where and when is the Board meeting?

This next meeting will be held in the **Auditorium - The Brighthelm Centre** on **Tuesday, 21 July 2015**, starting at **4.00pm**. It will last about two and a half hours.

**There is public seating and observers can take part in an informal question and answer session with the Board prior to the formal meeting, starting at 3.30pm and they can leave when they wish.**

## What is being discussed and what decisions are being made?

The Board will consider two 'notices of motion.' The first will ask the Board to consider UNISON's Ethical Care Charter which was discussed as a full Council meeting in January 2014 and sets out standards for care and the payment of care workers. The second notice of motion relates to the 'Time to Change Pledge' which commits signatories to give equal priority to mental health as to physical health and address stigma.

The Board is being asked to make three decisions.

- The first is to support a community consultation on whether or not the city should extend tobacco smoke-free areas to beaches and parks.
- The Board will also be asked to decide on whether the contacts for Public Health Nursing Services should be extended until April 2017 during which time consideration can be given to how these services should be provided in the future.



These Public Health Nursing Services include Health Visiting, School Nursing, the Family Nurse Partnership and the Breastfeeding Support Services.

- The third decision asked of the Board is to consider approving the setting up of a cross party members' reference group to oversee proposals to amalgamate specialist provision for children with special educational needs and mental health difficulties.

The Board's remit and influence is wide, and so a number of other papers are also being brought to the Board for discussion and noting. These include reports on Child Sexual Exploitation, Housing Adaptations and the Better Care Fund. The Board will also be asked to support a transformation plan for Children and Young People's Mental Health and Wellbeing Plan and will hear the results of the Ofsted Inspection of local Children's Safeguarding. In October 2014, following an update on Cancer Screening in the city, the Board asked a small working group to provide a progress update and a paper will be presented to the Board outlining what has changed since. Finally, there have been concerns about GP closures discussed at the Board before when the Eaton Place surgery closed. Given the recent situation with Goodwood Court surgery the Board has asked NHS England to provide a report on GP practice closures and this will be discussed.



**Health & Wellbeing Board**  
**21 July 2015**  
**4.00pm**  
**Auditorium - The Brighthelm Centre**

Who is invited:

Yates (Chair), K Norman (Opposition Spokesperson), Mac Cafferty (Group Spokesperson), Barford and G Theobald, Dr Xavier Nalletamby (Brighton and Hove Clinical Commissioning Group), Geraldine Hoban (Brighton and Hove Clinical Commissioning Group), Dr Christa Beesley (Brighton and Hove Clinical Commissioning Group), Dr Jonny Coxon (Brighton and Hove Clinical Commissioning Group) and Dr George Mack (Brighton and Hove Clinical Commissioning Group), Denise D'Souza (Statutory Director of Adult Services), Dr Tom Scanlon (Director of Public Health), Pinaki Ghoshal (Statutory Director of Children's Services), Frances McCabe (Healthwatch), Graham Bartlett (Brighton & Hove Local Safeguarding Children's Board) and Pennie Ford (NHS England)

Who is unable to attend:

Contact: **Mark Wall**  
Head of Democratic Services  
01273 291006  
mark.wall@brighton-hove.gov.uk

*This Agenda and all accompanying reports are printed on recycled paper*

Date of Publication - Monday, 13 July 2015



# AGENDA

## Formal matters of procedure

This short formal part of the meeting is a statutory requirement of the Board

Page

---

### **1 DECLARATIONS OF SUBSTITUTES AND INTERESTS AND EXCLUSIONS**

The Chair of the Board will formally ask if anyone is attending to represent another member, and if anyone has a personal and/or financial interest in anything being discussed at the meeting. The Board will then consider whether any of the discussions to be held need to be in private.

### **2 CONSTITUTIONAL MATTERS**

1 - 4

Report of the Monitoring Officer (copy attached).

*Contact: Mark Wall*

*Tel: 01273 291006*

*Ward Affected: All Wards*

### **3 CHAIR'S COMMUNICATIONS**

The Chair of the Board will start the meeting with a short update on recent developments on health and wellbeing.

### **4 MINUTES**

5 - 16

The Board will review the minutes of the last meeting held on the 24 March 2015, decide whether these are accurate and if so agree them (copy attached).

**5 FORMAL PUBLIC INVOLVEMENT** **17 - 18**

To consider the following matters raised by members of the public:

- (a) **Petitions** – to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions** – to receive any questions submitted by the due date of 12 noon on the 14<sup>th</sup> July 2015;
- (c) **Deputations** – to receive any deputations submitted by the due date of 12 noon on the 14<sup>th</sup> July 2015.

*Contact: Mark Wall*

*Tel: 01273 291006*

*Ward Affected: All Wards*

**6 ISSUES RAISED BY COUNCILLORS AND MEMBERS OF THE BOARD**

To consider the following matters raised by councillors and Members of the Board:

- (a) **Petitions** – to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions** – to consider any written questions;
- (c) **Letters** – to consider any letters;

**The Main Agenda**

**7 ETHICAL CARE CHARTER** **19 - 24**

Notice of Motion referred from the Council meeting held on the 30<sup>th</sup> January 2014 (copy attached).

**8 TIME TO CHANGE PLEDGE** **25 - 28**

Notice of Motion referred from the Council meeting held on the 26<sup>th</sup> March 2015 (copy attached).

**9 CONSULTATION ON EXTENSION OF SMOKE FREE AREAS** **29 - 34**

Report of the Director of Public Health (copy attached).

*Contact: Roy Pickard*

*Tel: 29-2145*

*Ward Affected: All Wards*



- 10 PUBLIC HEALTH NURSING COMMISSIONING FOR HEALTHY CHILD PROGRAMME 0-19** **35 - 40**
- Report of Director of Public Health (copy attached).
- Contact: Lydie Lawrence Tel: 01273 295281*  
*Ward Affected: All Wards*
- 11 RESPONSE TO CHILD SEXUAL EXPLOITATION (CSE) WITHIN BRIGHTON & HOVE** **41 - 46**
- Report of the Executive Director for Children's Services (copy attached).
- Contact: Pinaki Ghoshal Tel: 01273 290718*  
*Ward Affected: All Wards*
- 12 HOUSING ADAPTATIONS SERVICE UPDATE** **47 - 60**
- Report referred from the meeting of the Housing & New Homes Committee on 17 June 2015 for information; together with an extract from the proceedings of the meeting (copy attached).
- Contact: Sarah Potter, Martin Reid Tel: 01273 29-3168,*  
*Tel: 01273 93321*  
*Ward Affected: All Wards*
- 13 CHILDREN'S SERVICES OFSTED INSPECTION AND REVIEW OF LOCAL SAFEGUARDING CHILDREN BOARD 2015** **61 - 122**
- Report of the Executive Director for Children's Services (copy attached).
- Contact: Carolyn Bristow Tel: 29-1288*  
*Ward Affected: All Wards*
- 14 INTERIM REPORT: PROGRESS ON THE MERGING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) REVIEW IN CHILDREN'S SERVICES AND THE LEARNING DISABILITY (LD) REVIEW IN ADULT SERVICES** **123 - 156**
- Report of the Executive Director for Children's Services (copy attached).
- Contact: Lisa Brown Tel: 01273 293568*  
*Ward Affected: All Wards*

- 15 UPDATE ON CANCER SCREENING IN BRIGHTON AND HOVE** 157 - 162  
 Report of the Director of Public Health (copy attached).  
*Contact: Nicola Rosenberg Tel: 01273 574809*  
*Ward Affected: All Wards*
- 16 BETTER CARE FUND UPDATE** 163 - 176  
 Report from the Clinical Commissioning Group (copy attached).  
*Contact: Geraldine Hoban Tel: 01273 574863*  
*Ward Affected: All Wards*
- 17 GP PRACTICE CLOSURES** 177 - 182  
 Report from NHS England (copy attached).  
 This paper provides the Health and Wellbeing Board with an overview regarding GP Practice Closures generally and specific information linking to two Practice Closures at Eaton Place Surgery and Goodwood Court Medical Practice.
- 18 CHILDREN AND YOUNG PEOPLE'S MENTAL HEALTH AND WELLBEING TRANSFORMATION PLAN FOR BRIGHTON AND HOVE** 183 - 192  
 Report of the Clinical Commissioning Group for noting (copy attached).  
*Contact: Gill Brooks Tel: 01273 574635*  
*Ward Affected: All Wards*

#### **WEBCASTING NOTICE**

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Democratic Services, 01273 2910636 or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)





## **Public Involvement**

The Health & Wellbeing Board actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.

If you wish to attend and have a mobility impairment or medical condition or medical condition that may require you to receive assisted escape in the event of a fire or other emergency, please contact the Democratic Services Team (Tel: 01273 291066) in advance of the meeting. Measures may then be put into place to enable your attendance and to ensure your safe evacuation from the building.



Brighthelm has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons please refer to the Access Notice in the agenda below.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra-red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

## **Fire / Emergency Evacuation Procedure**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and

Do not re-enter the building until told that it is safe to do so.

**1. Procedural Business**

**(a) Declaration of Substitutes:** Where Members of the Board are unable to attend a meeting, a designated substitute for that Member may attend, speak and vote in their place for that meeting.

**(b) Declarations of Interest:**

- (a) Disclosable pecuniary interests
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members of the Board should seek advice from the Lawyer or Secretary preferably before the meeting.

**(c) Exclusion of Press and Public:** The Board will consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, that the press and public should be excluded from the meeting when any of the items are under consideration.

**NOTE:** Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available from the Secretary to the Board.